

Virginia Museum of Fine Arts
Draft Minutes of the Fiscal Oversight Committee Meeting
Wednesday, September 14, 2022, 10:45am
Conference Room 1

There were present:

David Goode, Chair *via videoconference; health*
Joan Brock
Betty Crutcher
Jeff Humber
Andrew Lewis
Pam Royal
Lynette Allston, Trustee President, Ex-officio

Absent:

Gil Bland
Jim Cheng
Aubrey Lane
Tom Papa
Hubert Phipps
Satya Rangarajan
Rupa Tak

By Invitation:

Alex Nyerges, Director and Chief Executive Officer
Kay Baker
Candy Banks
Caprice Bragg
Stephanie Cooperstein
Rooz Dadabhoy
Hazel Duncan
Leon Garnett
Ann Goettman
Tom Gutenberger
Melinda Hardy
Andrew Harris
Jan Hatchette
Connor Hudgins
Denise Keane
Bill Keyes
Cindy Marquez, Office of the Attorney General
Colleen Milewski
Jay Olander, VMFA Foundation President
Katie Payne
Anne Smith
Suzy Szasz Palmer
Michael Taylor
Kimberly Wilson

I. CALL TO ORDER

Chair David Goode called the meeting to order at 10:47am.

II. APPROVAL OF MINUTES

Motion: Proposed by Dr. Andrew Lewis and seconded by Dr. Crutcher to approve the minutes of the June 22, 2022 Fiscal Oversight Committee meeting as amended. Motion carried.

III. FISCAL YEAR 2022 (FY22) YEAR-END CLOSING REPORT

Mr. Goode introduced Andrew Harris, the Virginia Museum of Fine Arts (VMFA) new Chief Financial Officer and Deputy Director for Finance and Budget Administration. Mr. Harris led a review of the museum's FY22 Year-End Closing Report, noting that overall, total revenues (\$40.5 million) exceeded expenses (\$39.7 million) and both were lower than budgeted. He reported that this was the 86th consecutive year of a balanced budget. Brief discussions followed on the costs and benefits associated with the museum's traveling exhibitions and the funding process for capital projects.

Mr. Harris then reviewed the museum's *Whistler to Cassatt* P&L Statement, which shows total actual and estimated net revenue at \$582,565, a \$441,452 variance over the total budget reflected. These excess funds have been incorporated into the FY23 budget. He also attributed the increase in the membership budget from \$206,802 to \$601,493 based on the popularity of the exhibition.

IV. FY23 BUDGET UPDATE – EARLY OUTLOOK

Mr. Harris reported that the FY23 budget's revenues and expenses are tracking normally. He added that potential risk factors such as the inflationary, economic and investment markets are being monitored. Mr. Harris added that other areas of focus are the museum's earned revenues, which includes enterprise and exhibitions. Fundraising is ongoing and that pending funding requests to the Commonwealth of Virginia could result in a significant positive source of income in out-year budgets. Mr. Harris recognized Mr. Leon Garnett, VMFA Senior Director of Fiscal Affairs; Dr. Hazel Duncan, DBA, MBA, CMA, Foundation Director of Finance and Accounting; and Mr. Connor Hudgins, VMFA Budget Manager, for their invaluable ongoing assistance.

V. OTHER BUSINESS/ADJOURNMENT

There being no further business, a motion to adjourn the meeting was seconded and approved by the Committee at 11:28am.

Recorded by: Kay Baker
Administrative Assistant and Receptionist
Office of the Director and Chief Executive Officer