

Virginia Museum of Fine Arts
Minutes of the Fiscal Oversight Committee
Wednesday, June 17, 2020, 10:15am
Video Conference

There were present:

David Goode, Chair
Lynette Allston
Marland Buckner
Betty Crutcher
Martha Glasser
Jeff Humber
Tom Papa
Charlie Whitaker
Monroe Harris, Ex-Officio
Jim Klaus, Foundation Co-President
Lilo Ukrop, Foundation Co-President

Absent:

Steve Markel, Vice Chair
Gil Bland
Joan Brock
Ankit Desai
Andy Lewis
Sara O'Keefe
Satya Rangarajan
Pam Royal
Rupa Tak

By Invitation:

Alex Nyerges, Director
Kay Baker
Mike Bisceglia, Foundation Liaison
Caprice Bragg
Chris Buford
Stephanie Cooperstein
Hazel Duncan
Denise Keane, Foundation Liaison
Suzy Szasz Palmer
Katie Payne
Tom Gutenberger
Jan Hatchette
Connor Hudgins
Thomas Lunsford
Hossein Sadid
Michael Taylor
Harry Thalhimer
Kimberly Wilson

I. CALL TO ORDER

Committee chair, Mr. David Goode, called the meeting to order at 10:16am and welcomed the committee.

II. PUBLIC COMMENT PERIOD

Mr. Goode acknowledged that there were no public comments for this committee meeting.

III. APPROVAL OF MINUTES

Motion: proposed by Ms. Martha Glasser and seconded by Ms. Betty Neal Crutcher to approve the minutes of the December 11, 2019 Fiscal Oversight Committee meeting as distributed. Motion carried.

IV. FY20 FINAL BUDGET VS. ACTUAL

Mr. Goode stated that the goals of the meeting are to report on FY20, which is about to be completed on June 30, and to review and approve the FY21 budget. He complimented the staff on the skillful and dedicated way they placed the museum in a position to close out the fiscal year with a balanced budget. He then turned the floor over to Mr. Hossein Sadid, Chief Financial Officer.

Mr. Sadid reported to the committee that based on the April 30, 2020 actual versus budget numbers and the corresponding May 31, 2020 forecast, the FY20 is forecast to be in balance. Due to the museum closure, Enterprises revenues and expenses were running behind budget by \$2 million dollars or 4.7%, which was slightly offset by expenses reduction. Mr. Sadid noted that the balanced budget includes more than \$700,000 for a recovery relief fund that anticipated federal and state support for reimbursement requests, and an additional request for COVID-19 related expenses for about \$800,000.

Mr. Alex Nyerges, Museum Director, and Mr. Tom Gutenberger, Deputy Director of Advancement, added that philanthropic giving at the museum has increased among mid and upper level memberships. Unrestricted giving is flat which, compared to other museums who have seen a decline. Consequently, the museum is in a better financial position than anticipated.

V. FY21 FINAL BUDGET REVIEW AND APPROVAL

Mr. Sadid reviewed the FY21 proposed budget and assumptions stating that the Foundation Board in May approved a provisional budget. The budget began with a \$4.7 million dollar gap for FY21 that was eliminated through a combination of expense reductions, restricted endowments revenue, and provisional Foundation support.

Motion: proposed by Mr. Charlie Whitaker and seconded by Ms. Betty Neal Crutcher to approve the FY21 budget as distributed. Motion carried.

VI. FY21 FISCAL OVERSIGHT – TENTATIVE AGENDA

Mr. Sadid reviewed the proposed agenda items for FY21. Mr. Goode invited the committee to submit any suggestions and proposed possibly holding an additional meeting before the next scheduled meeting in September to review any unforeseen problems should they need the immediate attention of the committee.

VII. OTHER BUSINESS/ADJOURNMENT

There being no further business, the meeting was adjourned at 11:41am.

Recorded by: Thomas R. Lunsford
Executive Administrator to the Chief Strategy Officer and Deputy Director for
Strategic Planning, Government and Board Relations