

Virginia Museum of Fine Arts
Draft Minutes of the Building Committee Meeting
Tuesday January 12, 2021, 10:30am
Video Conference

There were present:

Tom Papa, Chair
Marland Buckner
Edie Cabaniss
David Goode
Bob Mooney
John O'Connor
Jay Olander
Pamela Royal
Jim Klaus, Foundation Co-President, Ex-officio
Lilo Ukrop, Foundation Co-President, Ex-officio

Absent:

Monroe Harris, Trustee President, Ex-officio
Charlie Whitaker
Ting Xu

By Invitation:

Alex Nyerges, Director and Chief Executive Officer
Kay Baker
Candy Banks
Stephen Bonadies
Caprice Bragg
Stephanie Cooperstein
Birch Douglass
Tom Gutenberger
Jan Hatchette
Curt Manchester, Office of the Attorney General
Cindy Norwood, Office of the Attorney General
Steve Pancham, McDonough Bolyard Peck
Hossein Sadid
Suzy Szasz Palmer
Michael Taylor
Kimberly Wilson
Jim Yatzeck, McDonough Bolyard Peck

I. CALL TO ORDER

Chair Tom Papa called the meeting to order at 10:30am.

II. PUBLIC COMMENT PERIOD

Mr. Papa reported there were no requests for public comment.

III. MINUTES APPROVAL

Motion: proposed by Mr. David Goode and seconded by Mr. Marland Buckner to approve the minutes of the September 16, 2020 meeting of the Building Committee as distributed. Motion carried.

IV. PUBLIC AGENCY REMINDERS

Ms. Cindy Norwood, Office of the Attorney General, reminded participants that any situation where there are more than two Board of Trustees present represents a public meeting, including when discussing VMFA business via email or text, and that those records become subject to the Freedom of Information Act. Ms. Norwood also reminded those in attendance to refrain from outside communications regarding the Committee's work and to direct all inquiries related to it to the museum's point person Dr. Michael Taylor, Chief Curator and Deputy Director for Art and Education. She also cautioned Committee members against sharing information about the request for proposals (RFP).

V. UPDATE ON STATE FUNDING

Mr. Alex Nyerges, Director and Chief Executive Officer, provided an update on the status of the capital request. He reported that Governor Northam signed the budget approving \$125 million for the building expansion with a 2:1 match of public to private dollars. This request will be divided into two amounts, with \$112 million allocated for hard and soft costs and \$13 million for furniture, fixtures, and equipment.

VI. INTRODUCING CURT MANCHESTER

Dr. Taylor introduced Senior Assistant Attorney General Curt Manchester, noting Mr. Manchester's expertise as a construction attorney. Dr. Taylor reported that Mr. Manchester will provide counsel to the Committee throughout the proposal review process and contract negotiation.

VII. UPDATE ON REQUEST FOR PROPOSALS AND PRE-PROPOSAL MEETING

Dr. Taylor reported that since the Committee last met, the RFP was released, a virtual pre-proposal meeting was conducted, requests for information (RFI) were answered, and 30 proposals were submitted by architects for consideration.

VIII. REVIEW OF TIMELINE AND EVALUATION

Mr. Steve Pancham, McDonough Bolyard Peck, provided an overview of next steps, which include an evaluation team reviewing the proposals to determine the highest-scored firms that will then be interviewed in March. After the interviews are completed, the team will make a recommendation to the Building Committee, which will then, with assistance from the Office of the Attorney General, enter contract negotiations with an architectural firm. According to this schedule, a selection will be made in May 2021. Mr. David Goode inquired about the role of Committee members in the review process. Mr. Papa noted that a sub-committee would be tasked with the review and scoring of the proposals and that interested

IX. Committee members should reach out to him.
ADJOURNMENT

There being no further business, the meeting adjourned at 11:12am.

Recorded by: Stephanie Cooperstein
Executive Administrator to the Chief Strategy Officer and
Deputy Director for Strategic Planning, Government and Board Relations