

Virginia Museum of Fine Arts  
Draft Minutes of the Building Committee Meeting  
Tuesday, March 16, 2021, 1:00pm  
Video Conference

There were present:

Charlie Whitaker, Chair  
Marland Buckner  
Edie Cabaniss  
David Goode  
Pamela Royal  
Monroe Harris, Trustee President, Ex-officio

Absent:

Ting Xu

By Invitation:

Alex Nyerges, Director and Chief Executive Officer  
Kay Baker  
Candy Banks  
Stephen Bonadies  
Caprice Bragg  
Stephanie Cooperstein  
Tom Gutenberger  
Jan Hatchette  
Jim Klaus, Foundation Co-President  
Curt Manchester, Office of the Attorney General  
Cindy Norwood, Office of the Attorney General  
Bob Mooney  
John O'Connor  
Jay Olander  
Steve Pancham, McDonough Bolyard Peck  
Hossein Sadid  
Michael Taylor  
Lilo Ukrop, Foundation Co-President  
Jim Yatzeck, McDonough Bolyard Peck

I. CALL TO ORDER

Chair Charlie Whitaker called the meeting to order at 1:02pm.

II. PUBLIC COMMENT PERIOD

Mr. Whitaker reported there were no requests for public comment.

III. MINUTES APPROVAL

**Motion:** proposed by Mr. Jay Olander and seconded by Dr. Pamela Royal to approve

the minutes of the January 12, 2021 meeting of the Building Committee as distributed. Motion carried.

#### IV. PUBLIC AGENCY REMINDERS

Ms. Cindy Norwood, Office of the Attorney General, reminded participants that any situation where there are more than two Board of Trustees present represents a public meeting, including when discussing VMFA business via email or text, and that those records become subject to the Freedom of Information Act. Ms. Norwood also reminded those in attendance to refrain from sharing any information from closed session discussion with anyone not on the committee, especially about the request for proposals.

#### V. REPORT ON ARCHITECT INTERVIEWS AND NEXT STEPS

At 1:14pm the meeting went into closed session with the following motion.

**Motion:** proposed by Mr. Whitaker and seconded by Mr. Bob Mooney that the Building Committee go into closed session to discuss the proposal process. The relevant exemption is Section 2.2-3711(A)(29) of the Code of Virginia. Motion carried.

At 2:09pm, by motion proposed, seconded, and carried, the meeting resumed in open session.

**Motion:** proposed by Mr. Whitaker and seconded by Mr. David Goode that the Committee certify that the closed session just held was conducted in compliance with Virginia state law, as set forth in the Certification Resolution distributed. Motion carried.

A roll call vote was taken, the results of which are outlined in the Certification Resolution.

#### VI. ADJOURNMENT

There being no further business, the meeting adjourned at 2:11pm.

Recorded by: Stephanie Cooperstein  
Executive Administrator to the Chief Strategy Officer and  
Deputy Director for Strategic Planning, Government and Board Relations

MOTION: Charlie Whitaker

MEETING: Building Committee

SECOND: Bob Mooney

DATE: March 16, 2021

**CERTIFICATION OF CLOSED MEETING**

**WHEREAS**, the Board of Trustees has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 (A) of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Trustees.

**VOTE**

AYES: Whitaker / Buckner / Cabaniss / Goode / Mooney/ O'Connor / Olander / Royal

NAYS: None

ABSENT DURING VOTE: None

ABSENT DURING MEETING: Xu