

Virginia Museum of Fine Arts
Draft Minutes of the Fiscal Oversight Committee Meeting
Wednesday, March 20, 2024, 10:05am
Claiborne Robertson Room

There were present:

Pam Royal, Chair
Betty Crutcher, *Virtual (personal)*
Melinda Hardy
Lynette Allston, ex-officio

Absent:

Gil Bland
Jim Cheng
Kirsti Goodwin
Rupa Tak

By Invitation:

Alex Nyerges, Director and Chief Executive Officer
Brian Ball
Candy Banks
Caprice Bragg
Loran Brueggen
David Cary
Stephanie Cooperstein
Emily Franklin
Courtney Freeman
Marcia Gilliam
Abby Gump, Office of the Attorney General
Andrew Harris
Jan Hatchette
Connor Hudgins
Bill Keyes
Marianne Littel
Karen McGill
Agustin Rodriguez, Foundation Liaison
Raye Romer
Christina Shin
Anne Smith
Michael Taylor
Rick Wildes
Kimberly Wilson

I. CALL TO ORDER

Committee Chair Pam Royal called the meeting to order at 10:06am. As there was not a quorum for the meeting, the approval of minutes of the December 4, 2023 Fiscal Oversight Committee meeting was postponed.

Dr. Royal reviewed the agenda and welcomed VMFA's Chief Financial Officer and Deputy Director for Finance and Budget Administration Andrew Harris to discuss the FY24 budget forecast and FY25 budget process/overview.

II. FY24 SECOND QUARTERLY BUDGET FORECAST

Mr. Harris provided a review of FY23 and FY24 budget versus actual as of December 31 of each year. He noted that FY24 total revenues were \$29.6 million (63.6% of total budget) and expenses were \$24.7 million (53.1% of total budget.) He outlined the various sources of revenue and stated that the museum will end the year with a balanced budget. Mr. Harris then reviewed the VMFA Balance Sheet with committee members.

III. FY25 BUDGET PROCESS/OVERVIEW

Mr. Harris discussed the FY25 budget process noting that it is based on guidance from Alex Nyerges, Director and Chief Executive Officer, is aspirational, and is informed by the strategic plan. He reviewed the planning timeline and budget assumptions, as well as the sources and uses of the revenue and expense budgets by presenting FY24 information in preparation for FY25. Mr. Harris also led a discussion on the importance of staff to the museum, reflected in the fact that 65% of the FY24 budget is comprised of personnel costs. Mr. Nyerges added that the Commonwealth of Virginia has generously included salary increases over the last few years in the budget for classified employees and the museum applies the same increase to all staff.

VII. OTHER BUSINESS/ADJOURNMENT

Dr. Royal asked Mr. Nyerges to speak to the impact of blockbuster exhibitions on the budget. Mr. Nyerges spoke to the significant revenue impact on membership, the museum shop, restaurants, and sponsorships.

There being no further business, a motion to adjourn the meeting was made, seconded, and approved by the committee at 10:39am.

Recorded by: Karen McGill
Executive Administrator