



VIRGINIA MUSEUM OF FINE ARTS

TEEN STUDIO PROGRAMS | SUMMER CLASS INFORMATION PACKET 2022

VMFA'S SUMMER IN THE STUDIO FOR TEENS

We look forward to seeing you soon! In this packet, you'll find info on class procedures, required forms, covid updates, etc. **Please note that covid protocols are subject to change.** Go to www.vmfa.museum/youth-studio/teen-summer-guidelines for updates.

WHAT TO BRING

FORMS All forms (listed below) must be completed by a parent/guardian. Teens must **submit this form in-person on the first day of class** before they can participate. Having forms ready at check-in will accelerate the process (we have extra onsite, if needed).

Emergency Information Form (required): A separate form is needed for each student. A new form should be submitted any time you have updates or changes (i.e. a new emergency contact or allergy), or if the student is registered for a different VMFA program.

Emergency Medication Permission Form (if necessary): VMFA Staff are not authorized to administer medications on a regular basis. *If a student is to self-carry a medication for use in the event of an emergency, it must be noted on the Emergency Information Form and clearly written instructions on the administration of medicine must be provided by the parent or legal guardian on the Emergency Medication Permission Form.* It is strongly advised that should your child need emergency medication, VMFA staff is notified at least two weeks ahead of the program via email: youthstudio@vmfa.museum. If your child has an allergy of any kind, it is important to inform staff on the first day of class. If it is a life-threatening allergy, we welcome you to remain on-site during class.

Medical Notice: In the event of an emergency, VMFA Staff will respond to the situation promptly and accordingly, and a staff person will immediately attempt to reach a legal parent/guardian.

Code of Conduct Form (required): This agreement must be signed by a parent/guardian and the student. If the agreement is broken, the instructor will talk with the student. VMFA Staff may also contact a parent/guardian to discuss behavioral concerns, if necessary. Under extenuating or repeated circumstances, the student may be removed from class.

LUNCH (IF APPLICABLE) Teens are responsible for their own lunches. If enrolled in morning and afternoon classes, we simply ask that teens remain on campus. Please bring lunch from home or money to purchase food at BEST Café. A designated break area is reserved for lunches, snack, and breaks; note that food is prohibited in studios. *If a teen needs supervision during between camps, we recommend that a caregiver return to accompany their child. (Connect-a-Camp is reserved for students enrolled in youth camps.)*

Health & Food Allergy Notice: For the health and safety of others, students cannot share food. We ask that teens and caregivers be mindful of others who may have potentially life-threatening allergies. **To reduce the risk of accidental exposure, please avoid bringing foods with peanuts and tree nuts.**

ART SUPPLIES VMFA provides all materials needed for class. To reduce the risk of spreading COVID, peers rarely share supplies or work space. Items that cannot be reused or properly disinfected after use will be discarded or given to students to take home.

On occasion, however, students may be encouraged (but never required), to bring items from home when noted under class details; *check online for updates.* Personal sketchbooks are always welcome. For digital classes, we recommend bringing a USB flash drive.

MASKS Well-fitting masks for all participants and Camp Staff are encouraged (and appreciated) while indoors due to close proximity in the teen studios. Extra masks and shields are available, as needed. *Please note that protocols are subject to change at any time as we continue to assess community transmission levels.*

WHERE TO GO

PARKING Allow ample time to park, get to the building, and check in before the start of class, **especially on the first day.** The **VMFA Parking Deck** is free for the first 30 minutes for drop-off and pick-up, and \$6 to park for the day (or free for members). If additional time is needed for check-in/check-out, Camp Staff can validate parking tickets at the student check-in area. Parking along city streets like N. Sheppard St. next to the Pauley Center is also free. **Note: Parking is strictly prohibited in front of the museum.**

CLASS LOCATION Teens meet in the **Pauley Center** building, across the Sculpture Garden from the museum (note: kids' camps are in the museum, Art Education Center). We highly recommend familiarizing yourself with the area prior to the first day of class.

WHAT TO WEAR

ART ATTIRE Wear clothing that is appropriate for an art studio. Smocks and closed-toed shoes may be necessary for select art classes. We also advise dressing in layers or bringing a long-sleeved shirt—while summer may be hot, the studios and digital lab are pretty cool! Please refer to the **Code of Conduct** for more information.

CHECK-IN & CHECK-OUT PROCEDURES

CHECK-IN Upon arrival, please wait patiently in line (6ft from one another, if possible) for daily check-in and health screenings. The check-in times have been extended in effort to reduce crowding. Note that masks are still encouraged for all participants.

- Check-in for 9 am classes: **8:45-9:05 am**
- Check-in for 1 pm classes: **12:45-1:05 pm**
- Go to the check-in table located in the **Pauley Center** studio solarium/lobby area, near the studios.
- Teens are responsible for checking themselves in daily*; caregivers are also welcome to attend check-in, if desired.
**Teens who check-in without a caregiver present are assumed they can self-checkout, as well.*
- **Emergency Form(s)** and **Code of Conduct** should be signed by a legal parent/guardian and ready to submit on the first day.
- Camp Staff will verify registration, paperwork, and complete a brief health screening before students join the class.
- Physical distancing should be practiced, when possible. Please be mindful of your space and others.
- To keep occupancy low, **only registered students and Camp Staff are typically allowed in studios** (no caregivers or siblings).

COVID-19 Case Notice: If a student or anyone in the student's household has COVID-19 or symptoms, the caregiver should contact the **Youth & Family Studio Programs Coordinator, Megan Endy** at 804.340.1438, for approval prior to attending class.

CHECKOUT Instructors dismiss students promptly at the end of class (noon or 4 pm); classes are never dismissed early. Teens are responsible for signing themselves out each day. A parent/guardian is not needed for checkout, unless they request otherwise.

Early Dismissal Note: If a student should need to leave class early, they should submit a note from a parent/guardian at check-in, *before the start of class*. Please include the dismissal time, the parent/guardian's name, and a telephone number for verification.

Pick-Up Notice: If a student relies on an adult for checkout and transportation, please do not be late. Late pick-ups may result in their dismissal from class. A timely pick-up is critical in order for staff to properly clean and disinfect studios and materials between classes/after hours. If the student is not picked up on time, we will attempt to reach you immediately. ***If you are running late, call or text 804.868.0879*** (our emergency line for on-duty Camp Staff) or call **Visitors Services, 804.340.1405** and ask them to notify us.

CANCELLATION POLICY

Be sure to mark your calendar and save your confirmation email upon registering. Refunds will not be granted if you miss a class or program. Fees are nonrefundable except when VMFA cancels a class; in which case, participants will be notified via email as soon as possible. We will also follow up with a phone call to process your refund. ***Please stay home if your child or anyone in your child's household has tested positive for COVID-19.*** If there has been a close contact with a person who has COVID-19 (or symptoms) within 10 days of class, contact youthstudio@vmfa.museum or call Megan Endy at 804.340.1438 before visiting the museum.

For youth/teen camps only: VMFA charges \$30 to transfer (pending availability), or deducts \$50 from the refund per cancellation. Transfers and cancellations must be made at least two weeks (14 days) prior to the start of class; otherwise, full payment is required.

SCHOLARSHIPS

SCHOLARSHIP APPLICATION FORM Email youthstudio@vmfa.museum or phone 804.340.1331 to request an application.

EVALUATIONS

HOW WAS CLASS? Students may be asked to complete a survey at the end of class. We value your opinion and would greatly appreciate your taking the time to help us improve our program and exceed your expectations.

QUESTIONS

EMAIL youthstudio@vmfa.museum | **PHONE** Megan L. Endy, **804.340.1438** or Alex Parrish, **804.340.1331**

VMFA YOUTH & TEEN SUMMER CAMPS: COVID-19 PROTOCOLS

For general museum information about COVID-19, visit www.vmfa.museum/covid-19

YOUTH & TEEN STUDIO PROGRAMS RESPONSE TO COVID-19

The VMFA Youth & Teen Studio staff is committed to providing a safe and healthy environment for our students and teachers. While there is an inherent risk of exposure to COVID-19 with any in-person experience, we make sincere effort to reduce this exposure. Programs and procedures are continually being assessed and modified based on recommendations from the CDC, VDH, and other sources. We may also maintain select mitigations specific to our programs that have proven effective throughout the pandemic.

Due to close proximity in the studios, we encourage participants and Camp Staff to continue mask wearing while indoors during camps and classes. Along with mask recommendations in Youth & Teen Studio Programs, we physically distance when possible, clean frequently, practice good hand-hygiene, and limit the number of people in the each studio.

Please be aware that protocols for Youth & Teen Studio Programs are subject to change at any time. Updates will be posted online at www.vmfa.museum/youth-studio/guidelines (as time permits).

COVID-19 SYMPTOMS & SCREENING

Please self-screen prior to attending camp or class. If a student, caregiver, teacher, or other Camp Staff can answer “YES” to one of the following questions within 24 hours of class, they should remain home and notify [VMFA Camp Staff](#) of their absence.

- 1. Have you or a member of your household been in contact with someone in the past 10 days with suspected or confirmed COVID-19?**
- 2. Do you or a member of your household have any COVID-19 or other viral symptoms (that cannot be attributed to other health conditions) such as:** fever, chills, cough, shortness of breath, difficulty breathing, fatigue, muscle aches, headache, loss of taste or sense of smell, sore throat, congestion, runny nose, nausea, or stomach issues?

HEALTH & SAFETY PRECAUTIONS

While the following list is subject to change based on new recommendations, here are some of the modifications and precautions we have taken in effort to reduce the risk of exposure to COVID-19 during our programs:

- Enrollment has been reduced and only registered students and staff are permitted in the studios.
- Well-fitting masks are still encouraged (and appreciated) indoors, regardless of vaccination status.
- All Camp Staff members are screened daily and strongly encouraged to wear masks and/or face shields while in the studios.
- Physical distancing is practiced, when possible.
- Studio seating typically provides physical distance and/or physical barriers so students can safely learn and create.
- A “no contact” check-in process has been implemented, which includes a brief health screening.
- Hand soap, sanitizer, extra masks, disinfectant wipes, and other PPE are readily available to students and staff, as needed.
- Teachers and staff routinely clean and disinfect studios and equipment before and after class and as necessary.
- Students do not share supplies or workstations unless disinfected between uses. In most cases, art supply kits are assigned to individual students for their use only throughout each camp or class.
- In addition to proper ventilation throughout the buildings, all youth and teen studio spaces have individual air purifiers.
- Students are asked to bring refillable water bottles from home (but may also request water, if needed). Drinking directly from water fountains is not recommended during camps.

STUDIO SAFETY & CLEANING PRACTICES & PROTOCOLS

- VMFA Facilities Services thoroughly cleans the area, restocks supplies, and removes trash and recycling daily.
- Camp Staff frequently cleans and disinfects high-touch surfaces, including check-in stations, door handles, tables, etc.
- All tools and supplies that can be reused are properly disinfected between uses.
- Handwashing or sanitizing is required upon arrival and before snack or lunch break. Good hand-hygiene is also encouraged.
- Students are instructed to clean up behind themselves (within reason) after each project.

- Items and materials that are left in the studios after class or camp that cannot be properly disinfected for reuse may be discarded; this includes artwork, snack bags, and other possessions that are left behind at the end of the week.

PROTOCOL FOR POSITIVE COVID-19 CASES

At VMFA, the safety of our students and families is very important to us as is transparency and communication. Our Youth & Family Studio Programs Coordinator works directly with our Human Resources Dept. (HR) for guidance regarding COVID-19 mitigations, exposures, and cases. ***Please note that protocols are subject to change.***

A student who tests positive for COVID-19 should not return to the museum until the appropriate CDC recommendations have been met or until they have clearance from the camp coordinator (megan.endy@vmfa.museum or 804.340.1438) who will work closely with the family alongside VMFA's HR Dept. A negative test result, doctor's consent, or completion of recommended quarantine may be necessary to return. The student must also have little to no symptoms remaining and be fever-free for over 24 hours without assistance from a fever-reducing medication. Upon return, the student may be asked to wear a well-fitting mask.

If the student was present in class within a day of testing positive or having symptoms, an email alert will be sent to individuals registered for that same camp or class using the email address provided at the time of registration. The camp or class will likely continue uninterrupted, however, we support families who would prefer to stay home. A prorated refund can be granted for students who opt out of camp due exposure in the studio. In the event of a spread or severe case, we may need to temporarily close the studios or cancel the program. The email will provide further guidance at that time.

A Camp Staff person who tests positive for COVID-19 must be cleared by HR; staff cannot return to work until symptoms subside and they receive two negative PCR tests within 24 hours after completing 10-14 days of quarantine.

If an instructor was in class within a day of testing positive or having symptoms, an email alert will be sent to individuals registered for their camp or class. Another teacher will substitute teach and the camp or class will otherwise continue uninterrupted; however, we will support families who would prefer to stay home. A prorated refund can be granted for students who opt out of camp due exposure in the studio. In the event of a spread or another teacher is not available, we may need to temporarily close the studios or cancel the program. The email will provide further guidance at that time.

PROTOCOL FOR STUDENTS & STAFF EXHIBITING SYMPTOMS OF COVID-19 DURING CLASS

Students or Camp Staff showing moderate to severe symptoms of COVID-19 will be separated from the group and will need to leave the museum. Close contacts will be notified and guided accordingly; safety and cleaning protocols will also go into effect.

Should a student become ill during class, staff will contact the parent/guardian and arrange for immediate pick up. In the meantime, the student will be isolated from peers and in the care of Camp Staff.

*A student who has symptoms of covid may need clearance before returning to camp or class which could include a negative test result, doctor's consent, or completion of recommended quarantine. The student must also have little to no symptoms remaining and be fever-free for over 24 hours without assistance from a fever-reducing medication.

Should a teacher become ill during class, they will need to leave the premises as quickly as possible and a Camp Staff member will take over teaching and may relocate students, if needed. Depending on the severity of the situation, caregivers may be contacted and asked to pick up their children early. VMFA staff will follow-up with further details and guidance as it becomes available.

*Camp Staff will take the appropriate steps to ensure the safety and well-being of our students. The teacher will be required to stay home and coordinate with their supervisor and HR; they cannot return to work until all necessary protocols are complete.

In the event that symptoms become life threatening VMFA Security Staff will dispatch EMS and provide first aid; Camp Staff will immediately begin contacting the parents or guardians, followed by emergency contacts until someone has been reached.

ADDITIONAL INFORMATION

For further questions about youth or teen summer programs protocols, email youthstudio@vmfa.museum or call 804.340.1438.

We also encourage you to continue following community levels and recommendations outlined by the [Centers for Disease Control](#). You may also visit the [Virginia Department of Health](#) for information as it pertains to the Commonwealth of Virginia. In general, please heed the advice of health professionals and stay home if you are sick.

VMFA YOUTH & TEEN SUMMER CAMPS 2022: FREQUENTLY ASKED QUESTIONS

For updates to youth or teen studio programs guidelines, visit www.vmfa.museum/youth-studio/guidelines

What is the drop-off and pick-up process like?

Please review the **Youth or Teen Studio Programs Information Sheet**. On the first day of camp, we collect forms and verify registration. Health screening is conducted daily upon arrival. We also check IDs at pick up each day (for kids' camps). Drop off and pick up times are extended to reduce crowding. Masks and distancing are still encouraged indoors due to close proximity.

What if I need to reach my child in the event of an emergency or I'm running late to pick up?

Call or text 804.868.0879! This is our temporary emergency line that will connect you directly to a Camp Staff person on-duty while programs are in session. *(Please do not use this number for general inquiries; instead, call 804.340.1438 or 804.340.1331.)* You can also contact Visitors Services at 804.340.1405 and ask them to notify us.

Our plans have changed – can I get a refund or transfer to another camp or class?

VMFA does not grant refunds or allow for transfers or substitutions once registration is complete. Fees are nonrefundable except when VMFA cancels a class; however, the following exception applies to **Youth and Teen Summer Camps only**:

For transfers, there is a \$30 fee to switch a camp (but only if another camp becomes available). For cancellations, \$50 is deducted from the registration fee per refund. **Transfers and cancellations must be made at least two weeks (or 14 days) prior to the start of camp or class; otherwise, full payment is required.**

What happens if my child misses a camp or class?

We'll surely miss them! Please mark your calendars upon registration. VMFA does not provide refunds or allow transfers for missed classes. Even if someone misses a class, they still occupy that reservation which prohibits others from enrolling.

We can sometimes make a take-home kit or gather select materials from the day's lesson for a student, *if notified the same day.*

If your child is not feeling well or has symptoms of COVID, contact youthstudio@vmfa.museum or **804.340.1438** for guidance. If your child tests positive, you may be eligible for a refund. *Please also review **Youth & Teen Summer Camps: COVID-19 Protocols**.*

What should I do if my child is sick?

Please, stay home! Any signs of illness or symptoms of COVID-19 should be taken seriously. Consult your doctor or pediatrician for medical advice based on your child's symptoms. Contact youthstudio@vmfa.museum or **804.340.1438** as soon as possible to discuss cancellation and registration options. If your child tests positive for COVID-19, you may be eligible for a refund.

What happens if a teacher is out sick?

If a teacher is not well, they must follow the appropriate protocols and receive clearance before returning to work. In the meantime, a substitute teacher will be reassigned to the camp or class. If no other teacher is available, we will notify participants as soon as possible and provide a full refund.

Can I attend camp with my child or sit with them in the studio?

Unless your child has a medical condition or other need that requires an aide, caregivers are not permitted. Only registered students and staff are allowed in the studios in effort to keep occupancy low and mitigate the spread of COVID-19.

Does my child have to wear a mask?

We still encourage (and appreciate) well-fitting masks to be worn by all students and staff in Youth & Teen Studio Programs while indoors due to close proximity. Extra masks and face shields are available in the studios, if needed.

Do students get mask breaks?

Yes, students in the kids camps have daily breaks and can remove masks to eat and drink, or as needed. Most breaks take place outside (weather permitting). Teens are welcome to take mask breaks at their leisure.

Will any of the camps be outside?

All of our camps and classes meet indoors, however, we love going outside! We usually have our daily breaks (for kids) outdoors, plus teachers will regularly teach lessons on the lawn or in the Sculpture Garden (weather permitting, of course). If sun exposure or insect bites are a concern, you may want to consider applying skin protection prior to arrival.

Do you offer before or after care?

No, we are unable to offer childcare at this time due to limited studio space, camp staff, and museum operating hours.

My child is only registered for one camp but I need a little extra time. Can I just sign them up for *Connect-a-Camp*?

No, *Connect-a-Camp* is only available to students registered for a full day of camps (both morning and afternoon). We are unable to accommodate additional check-ins or check outs at this time.

Why don't you offer camps for every age group in morning like you do in the afternoon? I want to register all of my kids for the same week but they're different ages and one is always left out!

We hear you and understand your frustration! The summer camp program, however, is just one of many fantastic programs that VMFA has to offer. The Art Education Center studios are shared spaces and, in the mornings, one of the rooms is occupied. Contact megan.endy@vmfa.museum for questions or assistance, if needed.

What if my child doesn't meet the age requirement for the camp or class they want to take?

Look for another class or wait until they are old enough; please do not register for a program that is designed for a different age group. Camps and classes are tailored to specific audiences, with age appropriate projects and supplies. Students also prefer to be with peers closer to their own age, particularly teens. In the event that a student attempts to check-in to a camp or class that is intended for another age group, they will likely be turned away upon arrival and their spot offered to someone on the wait list. Please contact youthstudio@vmfa.museum for questions.

I'm trying to sign up for more camps but having trouble registering – what do I do?

First, check availability online. Go to your desired camp or program and select the "Register Now" button. (Note that the "Register Now" and "Sold Out" buttons have to be updated manually and may not always be accurate.) If the next screen says "No times are available for this date. Please try another date." then it is sold out. If not, see below.

For other issues or inquiries, contact Visitor Services at info@vmfa.museum or 804.340.1405.

If you are having trouble with your VMFA membership or Member ID, contact the Membership Department at 804.340.1520 or membership@vmfa.museum.

It seems like everything we want is full – is there a waitlist?

Yes, please email info@vmfa.museum with the following information:

- Your Name (+ Student's Name)
- VMFA Member ID, if applicable
- Name of camp/class
- Date of camp/class
- Phone
- Email
- # of spots you need



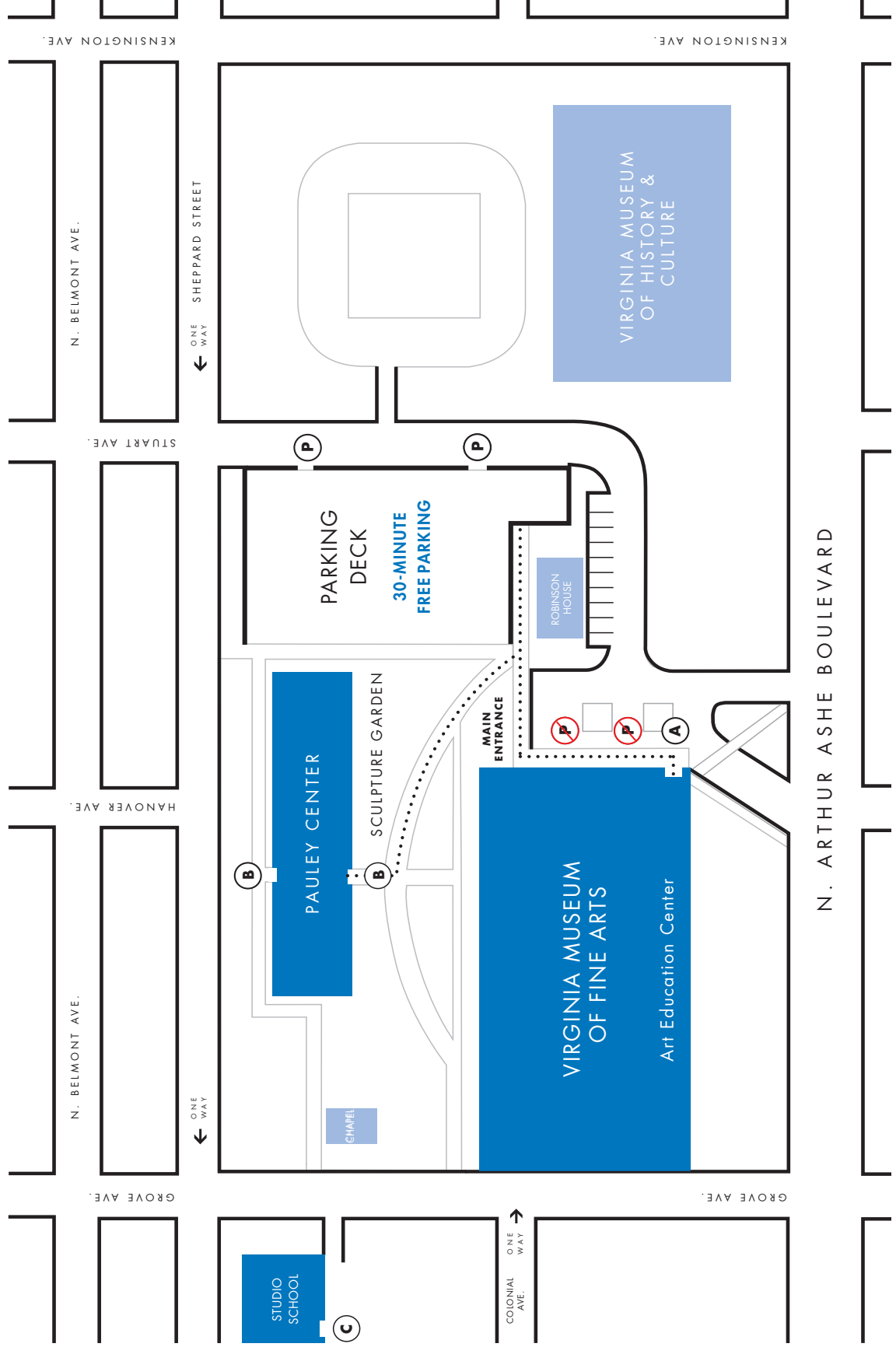
Campus Map

VIRGINIA MUSEUM OF FINE ARTS

200 N. Arthur Ashe Blvd. | Richmond, Virginia 23220

- A** Student entrance for **kids** summer camps
(Other museum entrances are closed until 10 am.)
- B** Pauley Center entrances for **teen** summer classes
- C** VMFA Studio School entrance
- P** Parking Deck entrance
- P** No parking in entry plaza

- Walkways
- Main walkway from Parking Deck





TEEN STUDIO PROGRAMS | CODE OF CONDUCT AGREEMENT

RULES & EXPECTATIONS

1. Practice safety in the studios. Please use all tools and equipment responsibly.
2. Be kind and respectful to peers and teachers.
3. Help set up and clean up with every project. Wipe down tools and work stations after every use.
4. Participate in all activities and remain in class until dismissal.
5. Keep devices and phones off or silenced; usage is prohibited during instructional time.*
6. Have fun! 😊

DRESS CODE

Wear attire that is suitable for art making. Closed-toed shoes should be worn as a safety precaution. Please also note that while it may be hot outside, it is often cool inside the studios. Please dress appropriately.

The following is prohibited in the studio:

- Offensive language, logos, or images related to violence, hate, racism, profanity, illegal substances, etc.
- Clothing that reveals undergarments of any kind or indecent exposure.

CONSEQUENCES & REPERCUSSIONS

- 1st Teacher will speak with Student about inappropriate behavior. Teacher may also consider what adjustments can be made to the studio environment, in order to help keep them focused.
- 2nd Student sits out temporarily from the lesson. They may be asked to write a letter or draw something that exemplifies their understanding of appropriate behavior. Staff speaks with parent/guardian after class.
- 3rd Student is removed from the program entirely and/or may only be readmitted if a caregiver remains on-site near the studio for the next full day of class. **No refunds will be issued.**

***Note:** Phones and other devices cannot be used in the studio during instructional time, unless permitted by the instructor. Please keep devices off or silenced. Staff reserves the right to take devices (temporarily), if they become a distraction or disruption during class time.

I, as a VMFA Teen Studio participant, agree to abide by the above Rules and Dress Code, and understand the Consequences if this agreement is broken.

Print Student Name _____

Student Signature _____ Date _____

I, as the legal parent/guardian, understand the Rules, Dress Code, and Consequences and have reviewed each section with my child.

Print Parent/Guardian Name _____

Parent/Guardian Signature _____ Date _____

EMERGENCY INFORMATION FORM | VMFA YOUTH & TEEN STUDIO PROGRAMS

Forms must be submitted during check-in on the first day of camp or class each season before a student can participate in the program. To update or change information, i.e. emergency contacts, new allergies, etc., please submit a new form. *(Feel free to write more on the back, if needed.)*

Student's Full Name _____ Prefers to be called _____ Preferred Pronouns _____
Camp/Class Title(s) _____ Birthdate _____ (Age _____)

Parent or Legal Guardian Contact Information

1. Name _____ Phone # _____ Email _____
2. Name _____ Phone # _____ Email _____

Emergency Contacts in the event that the parent(s) or guardian(s) cannot be reached

1. Name _____ Relationship _____ Phone # _____
2. Name _____ Relationship _____ Phone # _____

Other Adults Authorized to Pick Up such as a carpool driver or sitter. *(If there is an adult who can NOT pick up your child, notify staff at check-in.)*

1. Name _____ Relationship _____ Phone # _____
2. Name _____ Relationship _____ Phone # _____

Pick-Up Notice: Students (under 13) must be picked up at the designated time by an authorized adult with a **Photo ID**. Please do not be late as this may result in dismissal from the program. If the student is not picked up on time, VMFA staff will try to reach you immediately, followed by emergency contacts and others adults authorized to pick up. ***If you are running late, call or text 804.868.0879*** (temp line for on-duty Camp Staff).

Insurance Provider _____ Policy Holder _____ Policy # _____

Physician _____ Phone # _____ Dentist (optional) _____ Phone # _____

List any known allergies (Use the back of this form to write more, if needed.)

1. _____ Reactions _____ Treatment _____
2. _____ Reactions _____ Treatment _____

Has the student ever been stung by a bee or wasp? (If so, list any reactions or symptoms.) No Yes _____

List any medical conditions you would like for us to know about. Please also list any emergency self-carry medications and complete the accompanying instruction sheet. _____

Please note any other conditions, disabilities, or needs that you would like to share with the teacher. _____

We'd love to learn more about this artist! Feel free to share info about their personality, likes (or dislikes), or anything that may help them have a successful camp experience. _____

Health Screening | Please initial each line to confirm that you have read and agree to the information below.

- ____ I will screen my child daily by checking for symptoms of COVID-19 and fever (100.4°F) prior to visiting the museum.
- ____ I agree to keep my child home from class if they experience any symptoms of COVID-19 or other illness that may be contagious.
- ____ If my child has close contact with a person who has COVID (or symptoms) within a week of or during class, I will notify Camp Staff right away.
- ____ If my child displays symptoms of illness during class, I will pick them up immediately, and will coordinate with Camp Staff prior to return.
- ____ I understand that safety protocols are subject to change and will abide by the protocols set forth at the time this program is in session.

"I _____ (print name) certify that the information provided above is accurate. I have read and understand all content provided in the Youth or Teen Studio Programs Information Packet and have reviewed the Studio Rules & Consequences with my child. My child has permission to participate in all program activities. While VMFA and its instructors make every effort to provide a safe learning environment, I understand and accept that there are inherent risks of accidents and being exposed to illnesses such as COVID-19. I will not hold the museum responsible for any accident, injury, or illness that may result during this program. In the unlikely event that my child requires emergency medical treatment, I authorize VMFA Staff to administer first aid and/or seek necessary treatment."

Parent/Guardian's Signature _____ Date _____



Emergency Medication Permission Form

Medications prescribed for an individual student in the event of an emergency **MUST** be kept in the original container bearing the original pharmacy label with student's name, medication, and dosage. **NO medication (prescribed or over the counter) shall be dispensed without written permission of the legal guardian of the student.** The pharmacy label can serve as the written order of the physician.

Name of student _____

Name of medication _____

Dosage _____

Emergency Parameters _____

Pharmacy _____ Prescription # _____

To Be Completed By the Parent/Legal Guardian

Please supply written, detailed directions on the administration/dispense of emergency medication:

I authorize VMFA personnel to administer the above medication to my child in an emergency using instructions I have provided on this form.

Parent/Guardian signature _____ Date _____

Home Address _____

Primary Telephone _____ Work Telephone _____