

VMFA YOUTH STUDIO PROGRAMS: EMERGENCY INFORMATION + PHOTO RELEASE FORM

SECTION 1: EMERGENCY INFORMATION

Student's Full Name			
Prefers To Be Called		Date of Birth	
Gender	☐ Female ☐ Male	Age	
Class # and Title*			
Parent/Guardian's Name		Street Address	
Cell		City	
Home		State and Zip Code	
Work		E-mail	
Alternate Contact Name		Street Address	
Cell		City	
Home		State and Zip Code	
Work		Relationship to Student	
Other Person(s) Authorized to Pick-up Student			
Name		Phone #	Relationship
Name		Phone #	Relationship
Name		Phone #	Relationship
Medical Conditions			
Allergies			
Current Medications			
Doctor's Name		Phone #	
Dentist's Name		Phone #	
Insurance Company		ID #	
Please list information or special needs that may help teachers while working with your child			

Note: Students (under 13 yrs) must be picked up promptly at the end of class. Late departures may result in dismissal from the program. The authorized pick-up person should arrive before the completion of class and have a Photo ID ready for check-out. If the student is not picked up within 10 minutes, VMFA staff will attempt to contact the parent/guardian, followed by the alternate contact person and other person(s) authorized to pick-up. If VMFA staff cannot reach contacts within 30 minutes, the student will be escorted to security. An officer will contact the Richmond City Police Dept and they will determine the next course of action. Call 804.340.1438 for questions.

Please read the following agreement carefully: *I certify that the information I provided above is accurate. I have read the Youth Studio Programs Information Sheet and have reviewed the Studio Rules and Consequences with my child. My child is allowed to participate in all program activities. I will not hold the museum responsible for any accident or injury that may result during these activities. If notified of injury or illness I will make immediate arrangements to pick up my child.*

Parent/Guardian's Signature _____ **Date** _____

**A new form must be submitted at the beginning of each class. If your child is attending multiple classes, please make copies; remember to list of appropriate class and to sign and date each copy along with the Photo Release below.*

SECTION 2: VMFA PHOTO RELEASE FOR MINOR

VMFA photographers frequently photograph events held at the museum to be used for the promotional material such as but not limited to brochures, advertisement of events, studio class announcements, website, etc.			
By signing, I agree to allow the Virginia Museum of Fine Arts unencumbered use of photographs taken of or that include my child.			
PARENT'S/LEGAL GUARDIAN'S NAME		CHILD'S NAME*	
SIGNATURE		DATE	

**Name of child / minor is never identified or notated in captions when photographs are used.*